

Invitation For Tender No. 19/2019.

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|----|--|--|---|--|
| 01 | Agency | Biman Bangladesh Airlines Ltd. | | |
| 02 | Invitation for | a) APPOINTMENT OF LAUNDRY CONTRACTOR IN BFCC LINEN WEARES b) APPOINTMENT OF LAUNDRY CONTRACTOR FOR WASHING OF BIMAN LINENWARES c) SUPPLY OF DAILY NEWSPAPERS & PERIODICALS FOR IN-FLIGHT SERVICE. | | |
| 03 | Invitation Ref: | a) 30.34.0000.063.38.197.19 b) DACUN/LINEN-TENDER/2019/127 c) DACUN/Reading Materials/2019/131 | a) Date: 29-04-2019 b) Date: 10-06-2019 c) Date: 19-06-2019 | |
| 04 | Tender Document Selling Date | From 27-06-2019 to 14-07-2019 (During office hours). | | |
| 05 | Tender Closing Date and Time | Date: 15-07-2019 | Time: 1200 Hrs BST | Note: The procuring entity reserves the right to accept or reject all tenders without assigning any reason thereof. If any unavoidable situation arises during specified date then tender selling/closing/opening date will be shifted to next (working) day without further notice. |
| 06 | Tender Opening Date and Time | Date: 15-07-2019 | Time: 1500 Hrs BST | |
| 07 | Selling Address of schedule | a. Manager Finance, Biman Flight Catering Centre, Hazrat Shahjalal Int'l Airport, Kurmitola, Dhaka. b. Manager Cash & Banking, Balaka Bhaban, Biman Bangladesh Airlines Ltd, Dhaka. | | |
| 08 | Receiving Tender Document | a. BFCC Main Security Gate, Hazrat Shahjalal Int'l Airport, Kurmitola, Dhaka. b. Biman Balaka Bhaban, Security counter gate (Ground floor), Hazrat Shahjalal Int'l Airport, Kurmitola, Dhaka. | | |
| 09 | Price of Tender Schedule | a) BDT 2,000.00 (Two thousand) only per set (Non refundable) (BFCC Linen wares) b) BDT 2,000.00 (Two thousand) only per set (Non refundable) (Biman Linen wares) c) BDT 2,000.00 (Two thousand) only per set (Non refundable) (Newspapers) | | |
| 10 | 1) Location | 2) Tender Security Amount (Tk) | | 3) Contract Period |
| | BFCC/H.S International Airport, Kurmitola, Dhaka | a) BDT 55,000.00 (Fifty five thousand) only (Refundable) (BFCC Linen wares) b) BDT 1,20,000.00 (One lac twenty thousand) only (Refundable) (Biman Linen wares) c) BDT 2,40,000.00 (Two lac forty thousand) only (Refundable) (Newspaper) | | a) 02 (Two) Years b) 02 (Two) Years c) 02 (Two) Years |
| 11 | Procuring Entity & Fund | General Manager, BFCC, Hazrat Shahjalal Int'l Airport, Kurmitola, Dhaka. Biman's own fund. | | |
| 12 | Official-Inviting Tender | General Manager, BFCC, Hazrat Shahjalal Int'l Airport, Kurmitola, Dhaka. PHONE: 880-2-8901760-64, Fax-8901638 | | |
| 13 | Tender schedule and other related information will also be available at Biman website: www.biman-airlines.com for ready reference. | | | |

For – Biman Flight Catering Centre

Manager Store & Purchase, BFCC.

দরপত্র বিজ্ঞপ্তি নং-১৯/২০১৯

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| ০১ | এজেন্সী | বিমান বাংলাদেশ এয়ারলাইন্স লিঃ। | | |
| ০২ | কি জন্য আহবান | ক) বিএফসিসি'র লিনেন ওয়্যার ধোলাইয়ের জন্য লন্ড্রি ঠিকাদার নিয়োগের নিমিত্তে দরপত্র আহবান। খ) বিমানের ইনফ্লাইট লিনেন ওয়্যার ধোলাইয়ের জন্য ঠিকাদার নিয়োগের নিমিত্তে দরপত্র আহবান। গ) বিমান ফ্লাইটে পত্র-পত্রিকা সরবরাহকারী ঠিকাদার নিয়োগের জন্য দরপত্র আহবান। | | |
| ০৩ | দরপত্র আহবানের সূত্র | ক) ৩০.৩৪.০০০০.০৬৩.৩৮.১৯৭.১৯ খ) ঢাকইউএন/লিনেন-টেভার/২০১৯/১২৭ গ) ঢাকইউএন/রিডিং মেটেরিয়ালস/২০১৯/১৩১ | ক) তারিখ : ২৯-০৪-২০১৯. খ) তারিখ : ১০-০৬-২০১৯. গ) তারিখ : ১৯-০৬-২০১৯. | |
| ০৪ | দরপত্র দলিল বিক্রয়ের তারিখ | ২৭-০৬-২০১৯ খৃঃ হইতে ১৪-০৭-২০১৯ খৃঃ পর্যন্ত (অফিস চলাকালীন সময়)। | | |
| ০৫ | দরপত্র গ্রহণের তারিখ ও সময় | ১৫-০৭-২০১৯ খৃঃ | সময়: ১২০০ স্থানীয় সময় | কোন কারণ দর্শানো ব্যতিরেকে যে কোন/সব দরপত্র বাতিল/গ্রহণ, দরপত্র খোলার তারিখ পরিবর্তন করিবার সর্বময় ক্ষমতা বিএফসিসি কর্তৃপক্ষ সংরক্ষণ করেন। যদি দরপত্র খোলার দিন ছুটি থাকে অথবা অনিবার্য কোন কারণ বশতঃ দরপত্র গ্রহণ/খোলা সম্ভব না হয় তাহলে পরবর্তী কার্যদিবসে দরপত্র দাখিল ও খোলার বৈধ তারিখ হিসাবে গণ্য করা হইবে। |
| ০৬ | দরপত্র খোলার তারিখ ও সময় | ১৫-০৭-২০১৯ খৃঃ | সময়: ১৫০০ স্থানীয় সময় | |
| ০৭ | দরপত্র দলিল বিক্রয়কারী অফিস সমূহের নাম ও ঠিকানা | ক) ব্যবস্থাপক অর্থ, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) ব্যবস্থাপক ক্যাশ এন্ড ব্যাংকিং, বলাকা ভবন, বিমান বাংলাদেশ এয়ারলাইন্স লিঃ, ঢাকা। | | |
| ০৮ | দরপত্র গ্রহণকারী অফিস সমূহের নাম ও ঠিকানা | ক) প্রধান গেইট, বিমান ফ্লাইট ক্যাটারিং সেন্টার, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। খ) বিমান বলাকা ভবন প্রধান গেইট (নীচ তলা), হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। | | |
| ০৯ | দরপত্র দলিলের মূল্য | ক) টাকা ২,০০০.০০ (দুই হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য) (বিএফসিসি লিনেন ওয়্যার)। খ) টাকা ২,০০০.০০ (দুই হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য) (বিমান লিনেন ওয়্যার)। গ) টাকা ২,০০০.০০ (দুই হাজার) মাত্র প্রতি সেট (অফেরতযোগ্য) (পত্র-পত্রিকা)। | | |
| ১০ | ০১) অবস্থান | ০২) দরপত্রের জামানতের পরিমাণ টাকা। | | ০৩) চুক্তির মেয়াদ |
| | বিএফসিসি/হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। | ক) টাকা ৫৫,০০০.০০ (পঞ্চাশ হাজার) মাত্র (ফেরতযোগ্য) (বিএফসিসি লিনেন ওয়্যার)। গ) টাকা ১,২০,০০০.০০ (এক লক্ষ বিশ হাজার) মাত্র (ফেরতযোগ্য) (বিমান লিনেন ওয়্যার) খ) টাকা ১,৪০,০০০.০০ (এক লক্ষ চল্লিশ হাজার) মাত্র (ফেরতযোগ্য) (পত্র-পত্রিকা)। | | ক) ০২ (দুই) বছর খ) ০২ (দুই) বছর গ) ০২ (দুই) বছর |
| ১১ | দরপত্র সংগ্রহকারী স্বত্বার নাম ও তহবিল | মহাব্যবস্থাপক, বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা ও বিমানের নিজস্ব তহবিল। | | |
| ১২ | অফিসিয়াল দরপত্র আহবানকারী | মহাব্যবস্থাপক, বিএফসিসি, হযরত শাহজালাল আন্তর্জাতিক বিমানবন্দর, কুর্মিটোলা, ঢাকা। ফোন: ৮৮০-২-৮৯০১৭৬০-৬৪, ফ্যাক্স: ৮৯০১৬৩৮। | | |
| ১৩ | দরপত্র সিডিউলসহ অন্যান্য আনুষঙ্গিক সকল তথ্যাদি তাৎক্ষণিকভাবে বিমান ওয়েব সাইটঃ www.biman-airlines.com -এ পাওয়া যাবে। | | | |

পক্ষে-বিমান ফ্লাইট ক্যাটারিং সেন্টার,

ব্যবস্থাপক সঞ্চার ও ক্রয়, বিএফসিসি।

Ref: 30.34.0000.063.38.2019

M/S. _____

SUB: TENDER SCHEDULE AND OTHER TERMS AND CONDITIONS FOR APPOINTMENT OF LAUNDRY CONTRACTOR FOR WASHING OF BFCC LINEN WARES.

- Ref: a) Tender Notice No. **19(a)/2019** dated: 25-06-2019
b) Cost of schedule Tk. **2,000.00** (Two thousand) only per set (Non-refundable).
c) Earnest money Tk. **55,000.00** (Fifty five thousand) only (Refundable)
d) Cash receipt No. _____ dated _____ 2019.
e) Date & time of dropping the Tender: On **15-07-2019** Up to 1200 hrs.
f) Date & time of opening the Tender: On **15-07-2019** At 1500 hours

Dear Tenderer,

Enclosed herewith please find the Tender schedule alongwith terms & conditions for appointment laundry contractor for BFCC.

You may please participate in the Tender if the terms and conditions are acceptable to you.

For- Biman Flight Catering Centre

Shafiqur Rahman
Manager Store & Purchase, BFCC.

Enclo: As stated

Tender No OTM. 19(a)/2019

DATE/TIME DROPPING : 15-07-2019 UP TO 1200 HRS (LT)

DATE/TIME OPENING : 15-07-2019 AT 1500 HRS (LT)

COST OF SCHEDULE BDT 2,000.00 (TWO THOUSAND) ONLY (NON REFUNDABLE)

EARNEST MONEY BDT 55,000.00 (FIFTY FIVE THOUSAND) ONLY (REFUNDABLE)

C.R. NO.....DATE.....2019

SIGNATURE.....STAFF NO.....

M/S.....
.....
.....
.....
.....

This refers to 30.34.0000.063.38..197.2019 DATED : 29-04-2019

Sealed Tender is hereby invited from renowned laundry firms/contractors for washing/laundering of the following items for a period of 02(Two) years.

SUB: TENDER SCHEDULE AND OTHER TERMS AND CONDITIONS FOR APPOINTMENT OF LAUNDRY CONTRACTOR FOR WASHING OF BFCC LINEN WARES.

a) WASHING/LAUNDERING OF 10 (TEN) LINE BFCC LINEN WARES.

Detail description, unit, monthly quantity (approx), total quantity, duration, price schedule etc is attached in page no.- 06.

DELIVERY/COLLECTION:

The launderer shall collect dirty linen wears every day/time to time in between 1400 LT to 1600 LT. and deliver same after laundering the following day in between 1400 Lt to 1600 LT.

FOLLOWING ARE THE TERMS AND CONDITIONS

01. Tender shall be submitted in one sealed envelope.
02. **OFFER OF ENVELOPE SHALL CONTAIN THE FOLLOWING DOCUMENTS**
(Where applicable)
 - i) Photocopy of valid Trade license of current year. (Nature of business in Trade Licence should be Laundry business).
 - ii) Photocopy of current income tax certificate with TIN no/Photocopy of certificate from the competent authority stating that current income tax return has been submitted quoting GIR or TIN no.
 - iii) Photocopy of valid VAT registration certificate.
 - iv) Original copy of C.R. (Cash Money Receipt of Tender schedule purchase)
 - v) Rates must be quoted for item specified in the schedule only and no amendments/alterations will be accepted.
 - vi) Earnest money of **BDT 55,000.00** (Fifty five thousand) only (Refundable) in the shape of PO/DD/BG in favor of Biman Flight Catering Centre (BFCC) must be submitted from a schedule Bank of Bangladesh. The validity of earnest money must be 180 days from the date of opening of the tender.
 - vii) Experience certificate on supplying/washing items to be submitted. Experience certificate from Biman/CAAB/renowned Hotel on their respective letter head pad with “satisfactory work” has to be written clearly.
 - viii) Tenderer must have laundry factory at their own/hire basis and necessary machine/site facilities like (a) Washing Extractor (b) Hydro (c) Dryer (d) Iron/Iron Tables (e) Hot water/Boiler facilities (f) Water (WASA/own source) (g) Telephone (h) Fire extinguishing arrangement (i) Insurance coverage etc. and photograph of same to be submitted with Tender. In case of hire, copy of deed of agreement also to be submitted.
 - ix) Tenderer must have covered delivery van for laundry services (for collection and delivery of laundry items) and necessary documents in supporting the vehicle like up-to-date blue book, tax token, route permit, insurance, fitness etc. to be submitted with the Tender. In case of hire, necessary deed of agreement to be submitted.
03. Overwriting/Erasing may render the Tender to be rejected unless properly countersigned by the authorized person of the bidder.
04. Rate must be quoted for all items. For quoting any abnormal/unworkable price, which does not match with the prevailing market price the Tender may be treated as cancelled. Work order will be given on group lowest basis.
05. Conditional offer will not be accepted. Rate once finalized can not be changed under any circumstances during the contract period.
06. Tender must be submitted with forwarding of official letter head pad.
07. All submitted document except Pay order/Bank Draft must be counter signed with Seal by the Tenderer.
08. Rate must be quoted individually for all items, otherwise Tender will be rejected. However, lowest bidder will be selected on package basis.
09. All submitted documents must be numerically serialled showing total number of sheets. Each sheet must be signed & sealed by the Tenderer.
10. Bank solvency certificate (latest)
11. Legal Tenderer or their authorized representative is only permitted to attend in the tender opening meeting.
12. BFCC inspection team may visit the facilities of the Tenderer before taking final decision.
13. **TENDER SHALL BE REJECTED IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE NOT FULFILLED.**

14. Tender in sealed cover will be received in (a) BFCC Main Security Gate, HSIA, Dhaka (b) Biman Balaka Bhaban, Security Counter (Ground Floor), HSIA, Dhaka latest by 1200 hrs (LT) on **15-07-2019**. Offer will be opened on the same day in the Conference room of BFCC, HSIA, Dhaka, In presence of the representative(s) Tenderers if any at 1500 hrs (LT)
15. Offer should remain valid for 120(One hundred twenty) days from the date of Tender opening.
16. BFCC Management reserves the right to reject any/all Tender and extend the date of opening of Tender without assigning any reason whatsoever.

Shafiqur Rahman
Manager Store & Purchase, BFCC.
Telephone – 880-2-8901760-64, Ex - 46

I/We.....M/s.....owner
representative hereby declared that we have accepted all terms and conditions of Tender papers
and submitted quotation accordingly.

Tenderer's Sign & Seal.

17. **ADDITIONAL TERMS & CONDITIONS APPLICABLE FOR SUCCESSFUL BIDDER**
- i) Successful Tenderer will have to enter into an agreement with BFCC in proper treasury stamps (to be procured by the bidder) for a period of 02 (Two) years which may be extended up to maximum 50% of total work on mutual consent of both the parties.
 - ii) In case of Successful Tenderer's refusal or failure to accept/comply with the BFCC's offer or purchase/work order BFCC will have the authority to declare the tender as disqualified and forfeit a part or whole of earnest money/security money submitted by the Tenderer and contract will be terminated autonomically. Performance security money would be 5% of the total contracted value.
 - iii) The contractor should have the ability to delivery the washed linen items within 24 hours of collecting soiled linen from BFCC.
 - iv) The laundry contractor shall collect soiled linen items from BFCC and deliver the washed linen items to BFCC at their own cost.
 - v) Washed linen wears/items must be delivered by the launderer between 1400 hrs. to 1600 hrs. at their own risk & expenses to BFCC, HS International Airport, Kurmitola, Dhaka as per BFCC's requirement. In this regard, detailed delivery schedule may be formulated & notified as per BFCC's requirement.
 - vi) BFCC management may hold pre tender meeting with potential Tenderers where deemed appropriate in order to provide clarifications on the stipulation of Tender documents.
 - vii) In case of any corrupt, fraudulent, collusive or coercive practices or frequent non wash/ delivery and sub-standard wash/delivery of linen wear made by the tender or Tenderers. BFCC may hold the tenders liable to be disqualified from participating in any subsequent tender proceedings.
 - viii) BFCC may terminate this agreement by serving 30 (thirty) days prior written notice to the "supplier". However in the case of gross violation on Material breach if any substantial terms of any agreements. BFCC can terminate this agreement with immediate effect.
 - ix) The contractor will submit bills once in a month to the HR department of BFCC. After certification of the bill from HR department, Manager Finance, BFCC will make payment by account payee cheque after verification within 15 (fifteen) days of the receipt of the bill at BFCC finance department.
 - x) A penalty of 20% of contract/ordered value may be imposed against the supplier for poor performance, like frequent failure to supply, late delivery and resorting to unfair means.
 - xi) Income tax or any other Tax, VAT, duty etc. which comes within the term "deduction at source" will be deducted from the supplier's bill as per statutory rules/laws for depositing to the Government fund. A certificate in that respect will be given to the party concerned on demand.
 - xii) In case of any corrupt, fraudulent, collusive or coercive practices made by the Tenderer, BFCC may hold the Tenderer liable to be disqualified from participating in any subsequent tender proceedings.
 - xiii) The Contractor/launerer will not transfer or assign directly or indirectly whatsoever to other party any portion of the work without written consent of BFCC
 - xiv) BFCC Management reserves the right to reject any/all tender and extend the date of opening of Tender without assigning any reason whatsoever.
 - xv) Linen item will be delivered by the supplier at their own risk & expenses to BFCC, H.S International Airport, Kurmitola, Dhaka.
 - xvi) BFCC reserves the right either to increase or decrease the quantities mentioned in the Tender schedule and to accept or reject any or all Tender without assigning any reason thereof.
 - xvii). All rates once finalized will not be negotiated during the contract period under any circumstances.

Shafiqur Rahman
Manager Store & Purchase, BFCC.
 Telephone – 880-2-8901760-64, Ex - 46

I/We.....M/sowner
 Representative hereby declared that we have accepted all terms and conditions of Tender papers and submitted quotation accordingly.

Tenderer's Sign & Seal

Price Schedule for Goods
(LAUNDRY ITEMS)

Invitation for Tender No. 19(a)/2019
Dated: 25-06-2019

A. PRICE OF LAUNDRY ITEMS AND DELIVERY SCHEDULE

| 1 | 2 | 3 | 4 | 5 | 6 (TO BE FILLED BY TENDERER) | | 7 | 8 | 9 |
|---------|------------------------------|------|-------|-------------------------------|-----------------------------------|--------------------|-----------------------|--|---|
| ITEM NO | DESCRIPTION OF ITEM | UNIT | A.M.U | TWO YEARS TOTAL QTY (APPROX.) | LAUNDERING CHARGE PER UNIT IN TK. | | TOTAL PRICE DELIVERED | VAT AND OTHER TAXES PAYABLE IF CONTRACT IS AWARDED | POINT OF DELIVERY AND DELIVERY PERIOD OFFERED |
| | | | | | IN FIGURE | IN WORD | | | |
| 01. | Cook's Jacket | Nos | 1,600 | 38,400 | | | | | |
| 02. | Overall | Nos | 650 | 15,600 | | | | | |
| 03. | Laboratory/Visitor Coat | Nos | 50 | 1,200 | | | | | |
| 04. | Trousers | Nos | 800 | 19,200 | | | | | |
| 05. | Apron | Nos | 1,000 | 24,000 | | | | | |
| 06. | Table Cloth | Nos | 20 | 480 | | | | | |
| 07. | Screen | Nos | 10 | 240 | | | | | |
| 08. | Car Seat Cover | Nos | 03 | 72 | | | | | |
| 09. | Cloth of Mosque(Size-40'x3') | Nos | 05 | 120 | | | | | |
| 10. | Luminus Jacket | Nos | 30 | 720 | | | | | |
| | | | | | | Grand Total | | | |

N. B. AMU may be increased/decreased on the basis of Operational/Hajj requirements.

Name of tenderer-----Signature of Tenderer-----Date-----