

**BIMAN BANGLADESH AIRLINES LTD.
PROJECT & WORKS DIVISION**

REQUEST FOR PROPOSAL (RFP) DOCUMENT

For

**Conservation Treatment of art work by Eminent Artist Shahabuddin Ahmed
at Conference Room of Balaka Bhaban, Biman, Dhaka**



Head Office, Balaka Bhaban, Kurmitola, Dhaka-1229

Schedule of works

Subject: Conservation Treatment of art work by Eminent Artist Shahabuddin Ahmed at Conference Room of Balaka Bhaban, Biman, Dhaka.

Sl. #	Description of works	Qty.	Rate (Tk.)	Total (Tk.)
01.	<p>Conservation treatment of art work size: 12ft x 6ft according to delicate treatment process in order to achieve and enhance aesthetic appearance. All process should carry out with minimum intervention to achieve maximum outcome from the treatment by following the ethics and code of conduct of contemporary conservation practice along with all necessary materials as per site requirements as described below:</p> <p>a) Full photographic documentation of before, during and after treatment.</p> <p>b) Remove existing frame with suitable methods.</p> <p>c) Remove surface dust and dirt from front and back of the primary support.</p> <p>d) Vacuum cleaner particular nozzle</p> <ul style="list-style-type: none"> ▪ Soft Japanese brushes, Feather ▪ Chemical sponge (back) ▪ Wishab (back) ▪ Dusting brush <p>e) Cleaning front surface by wet treatment using appropriate cleaning agents.</p> <ul style="list-style-type: none"> ▪ Di-ionized water ▪ Ammonium hydroxide pH level 7.5-10.5 ▪ Saliva followed with eater ▪ Eraser followed with water ▪ Tri ammonium citrate dilute with water <p>f) Remove discolored lacquer with proper chemical</p> <ul style="list-style-type: none"> ▪ Acetone ▪ IMS (Industrial Methyl Spirit) ▪ Turpentine oil (Winsor & Newton, Mares, camel artist) <p>g) Apply initial varnish with synthetic resin</p> <ul style="list-style-type: none"> ▪ MS2A dilute with Toluene ▪ Larapol dilute with xylene/ acetone/ propanol/ IMS ▪ Paraloid B-72 with toluene <p>h) Retouch the drying cracks area</p> <ul style="list-style-type: none"> ▪ Dry pigments, water color ▪ Varnish along with dilute component ▪ Sable brushes <p>i) Apply with the suitable one as one as mock tested during applied the initial varnish</p> <p>j) Cleaning the existing frame with suitable reagents</p> <p>k) Adjust the painting on old/new frame with conservation mode</p> <p>l) Apply proper hanging device in appropriate spot and hang on selected wall.</p>	01 Job		
In words:			Total :Tk	

NB: All rates must be inclusive of VAT, Tax, AIT, etc.

Signature & Seal of the Contractor

Authorized Signature
Biman Bangladesh Airlines Ltd

Terms & Conditions

Subject: Conservation Treatment of art work by Eminent Artist Shahabuddin Ahmed at
Conference Room of Balaka Bhaban, Biman, Dhaka.

01. The person/Institute desire to complete the conservation work of painting “The Victory” of Eminent Artist Shahabuddin Ahmed must have a certification or experience in conservation/preservation of similar painting.
02. Normally, Biman will supply no spare parts/materials for the work. The contractor will execute the work with his own supplied spare parts/ equipment, machine/ materials any other things regard to complete the work in all respect.
03. The contractor will remain responsible for the safety of all materials at site until the finished work is finally handed over to the authority.
04. Biman reserves the right to any addition, alternation and substitution from the original specification, drawing and design that may be needed during the progress of works.
05. Site must be left neat and clean after the completion of work without which the payment will not be made by the authority.
06. All rates are inclusive of VAT, Income Taxes, etc. for which no separate payment will be made.
07. All rates are to be treated as inclusive of cost of materials at the site of the work and incidental charges thereof unless otherwise specified.
08. The work should be complete within 21 (Twenty one) days from the actual date of commencement of work.
09. After acceptance of work order the contractor shall submit a program of work duly signed by him to the Engineer-in-charge for approval.
10. 10% (Ten percent) Security deposit will be deducted from the payable bill and the amount will be refunded without any interest at the end of satisfactory performance / service period of 12 months. If any kind of dissatisfactory report is received against the work security money will be forfeited.
11. In case the contractor fails to execute the work as per program or cause unnecessary delay work order is liable for immediate cancellation and part of the work may be done by engaging another contractor or departmental resources and cost thereof plus 10% (Ten percent) over head will be realized from the contractor.
12. Biman Management reserves the rights to reduce the rate in case of under-specified work of any item and the contractor or shall be binding to accept the rate of such item whatever is fixed by the management.
13. GM (P&W) of Biman may extend the time for completion of work at its own description or receiving application from the contractor for extension of time for any good reasons or due to any unavoidable circumstances or due to any addition or alternation in the work.

(Signature & Seal of the contractor)

14. The materials which will be supplied by the contractor from his own resources are to be checked and approved by the Engineer-in-charge.
15. Bangladesh Biman reserves the right to increase the quantity of work or to change/modify or delete any items of work at its own description for which the contractor shall not be entitled to claim any compensation.
16. The contractor shall remove any of his man from work site who is in opinion of the Engineering-in-charge might prove inefficient undesirable and contractor shall obtain a substitute in his place without delay.
17. The contractor shall be fully responsible for any kind of accident, death, fault or otherwise caused while executing the work to himself, his staff or any third person. In all such case compensation as per rules payable to the claimant shall be on the contractor's account and the responsibility for any damages of building, road, fencing, enclosure, grass, cultivated land and/or any other property of the corporation or of any third party mending the damages at his own expenses and in the event of his refusing or failing to do so within the stipulated period the damages shall be repaired/replaced reinstalled and/ or reconstructed by Biman Bangladesh Airlines without prejudice to its other rights remedies under the law of the land & deduct the cost and expenses so incurred there, from any such due or which may become due to the contractor.
18. Work must be done as per drawing, design & specification and as per direction of the Engineering-in-charge. In case of any discrepancy regarding technical matter, the decision of the GM. (P&W) of Biman shall be final & binding.
19. Contractor should mention brand/marks name and Country of origin and country of shipment of the machine/ apparatus & spares with full specification.
20. The tender validity date 120 days.
21. Brand-new & intake machines/materials should supply and Good quality spare parts/materials should be used in all works after approved by the Engineering-in-charge.
22. If any under specified spare parts related to the work are supplied that should be replaced by the contractor immediately no claim for extra charge shall be entertained.
23. Quantity of work mentioned in the work schedule may vary i.e. any quantity of work may be done as per direction of E/I.
24. In case of dispute between the authority & contractor the matter may be referred to the Director, Administration, Biman Bangladesh Airlines Ltd, who shall be the authority and his decision shall be binding upon the authority and contractor to this agreement. However, if the decision of the Director Administration of Biman Bangladesh Airlines Ltd. is unacceptable to one of the parties, the issue may be settled as per latest Arbitration law

Signature & Seal of the Contractor

Authorized Signature
Biman Bangladesh Airlines Ltd