

Ref: DACHY/2019

M/S-----

SUB: RTM TENDER SCHEDULE AND OTHER TERMS & CONDITIONS OF SUPPLY OF FURNITURE AT KIT UNIT

Selling address of Schedule: Manager, Finance, Biman Flight Catering Centre, HSIA, Dhaka.

Tender document selling date: From **02-10-2019 to 14-10-2019** (during office hours).

Ref:

- a) RTM Tender notice no. **29/2019** dated: 01-10-2019
- b) Cost of schedule Tk **200.00** (Two hundred) only per set (Non-refundable).
- c) Cash receipt no _____ dated _____ 2019
- d) Date & time of dropping the tender: **15-10-2019** Up to 1200 hours.
- e) Date & time of opening the tender: **15-10-2019** At 1500 hours

Dear tenderer,

Enclosed herewith please find the tender schedule along with terms & conditions for SUPPLY OF FURNITURE AT KIT UNIT

You may please participate in the tender, if the terms and conditions are acceptable to you.

For-BIMAN FLIGHT CATERING CENTRE

A.H.M SHAFIUL BARI
DY GENERAL MANAGER, BFCC

Enclo: As stated.

RTM Tender Notice No 29/2019

DATE/TIME DROPPING: 15-10-2019 UP TO 1200 HRS (LT)

DATE/TIME OPENING: 15-10-2019 AT 1500 HRS (LT)

COST OF SCHEDULE: BDT. 200.00 (Two hundred) only per set (NON REFUNDABLE)

Approval reference no. DACHY/2019/565 Dated: 09.04.2019

RTM Tender is hereby invited from Biman/CAAB/ Any Govt enlisted Civil contractor/
Manufacturer.

**SUB: RTM TENDER SCHEDULE AND OTHER TERMS & CONDITIONS OF SUPPLY OF
FURNITURE AT KIT UNIT**

Detail specification /schedule are attached in page no. 04.

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FOLLOWING ARE THE TERMS AND CONDITIONS.

01. RTM Tender shall be submitted in one sealed envelope addressed to Deputy General Manager, BFCC, HSIA, Dhaka mentioning tender No. & Subject.
 02. OFFER OF ENVELOPE SHALL CONTAIN THE FOLLOWING (Where applicable)
 - i) Original tender schedule with signature and seal of tender in every page.
 - ii) Photocopy of up-to date Trade license of current year.
 - iii) Photocopy of valid VAT registration certificate.
 - iv) Photocopy of up-to date TIN certificate.
 - v) Original copy of CR (Cash Money Receipt of Tender schedule purchase).
 - vi) Tenderer must be Biman/CAAB/Any Govt enlisted civil contractor/Manufacturer. Current copy of enlistment is to be enclosed with the tender document.
 03. Tender document must be dropped in tender box within the specified time. No tender offer shall be received after the time limit.
 04. Price is to be quoted by the bidder in their letterhead pad/enclosed price schedule (page 04) showing the total price in words & in figure and no amendment will be acceptable.
 05. All submitted documents must be numerically serial showing total number of sheets. Each sheet must be signed & sealed by the tenderer.
 06. Overwriting/Erasing on rates quoted may render the tender to be rejected unless properly countersigned by the tenderer. Any use of correcting fluid is not acceptable.
 07. Tenderer Must be mentioned brand and model of quoted items in the tender schedule.
 08. Tenderer must be provided catalogue of quoted items.
- TENDER MAY BE REJECTED IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE NOT FULFILLED.**
09. Sealed Quotation in sealed cover will be received at BFCC Main Security Gate, HSIA, Dhaka latest by 1200 hrs (LT) on **15-10-2019**. Offer will be opened on the same day in the Conference Room of BFCC, HSIA, Dhaka in presence of the tenderer(s) or their representative(s), if any, at 1500 hrs (LT)
 10. Offer should remain valid for 90 (ninety) days from the date of tender opening.
 11. Only unconditional offer will be accepted.
 12. Due to unforeseen/unavoidable circumstances revised dates will be the next working days of the tenders closing/opening etc.
 13. BFCC reserves the right either to increase or decrease the quantities mentioned in the tender Schedule and to accept or reject any/ Tender without assigning any reason thereof.

A.H.M SHAFIUL BARI
DY GENERAL MANAGER , BFCC
TELEPHONE-880-2-8901760-64 EX-13

I/We -----M/s. -----
-----owner representative hereby declared that we
have accepted all terms and conditions of tender papers and submitted quotation accordingly.

14. **ADDITIONAL TERMS & CONDITIONS APPLICABLE FOR SUCCESSFUL BIDDER.**
- i) Payment will be made through Account Payee Cheque after receiving the bill.
 - ii) Work will be completed within 25 (Twenty five) days that will be effected from the date of received of work order.
 - iii) BFCC management may give time extension for unavoidable circumstances or logical ground without penalty for supply of items. 02% penalty will be imposed per week for late completion of supply/ work without any proper caused.
 - iv) Unconditional warranty period shall be 06 (Six) months (minimum) from the date of complication of works at BFCC, HSIA, Dhaka.
 - v) Security money @ 10% on total works (refundable) will be deducted from the actual works/ bill and the same will be refunded after satisfactory completion of warranty period.
 - vi) Income tax or any other tax, VAT, duty etc. that come within the terms and deduction at source will be deducted from the bill and deposit in Govt. fund. A certificate to that effect will be given to the party concerned on written request.
 - vii) Materials to be used must be up to the standard and as per specification of schedule and will be rejected at site if found unacceptable.
 - viii) Work will be done as per supplied schedule, enclosed drawing and instruction of Engineer in charge.
 - ix) Contractor must bring all required tools and accessories for completion of the job.
 - x) Contractor will remain responsible for the safety of materials/jobs until finished work is finally hand over to BFCC authority.
 - xi) The contractor shall be responsible for any kind of accident, failure or any other causes of nonconformities during the work period.

A.H.M SHAFIUL BARI
DY GENERAL MANAGER, BFCC
TELEPHONE-880-2-8901760-64 EX-13

I/We -----M/s. -----
-----owner representative hereby declared that we
have accepted all terms and conditions of tender papers and submitted quotation accordingly.

Contd.....P/04

**Price Schedule for Goods
 (Office Furniture)**

Invitation for Tender no 29/2019.

Date: 01-10-2019

PRICE OF GOODS AND DELIVERY SCHEDULE

Sl No	Description of Works	Qty	Unit	Rate in fig. & in Words (TK.)	Total amount (TK.)
01	<u>Executive Working Table:</u> Size: 1400mmx750mmx750mm Board: Laminated melamine board Drawer: 03 drawer, Color: Beach Navana/Partex/Otobi/Equivalent Reputed Brand Brand: Model:	02	Nos		
02	<u>Jr. Executive Working Table:</u> Size:1200mmx700mmx750mm Board: Laminated melamine board Drawer: 03 drawer, Color: Beach Navana/Partex/Otobi/Equivalent Reputed Brand Brand: Model:	03	Nos		
03	<u>Revolving Executive Chair:</u> Wheels: 05 nos Seat Cover: Rexene/PU Lifting: Hydraulic Navana/Partex/Otobi/Equivalent Reputed Brand Brand: Model:	02	Nos		
04	<u>Revolving Chair:</u> Wheels: 05 nos Seat Cover: Fabric Navana/Partex/Otobi/Equivalent Reputed Brand Brand: Model:	03	Nos		
05	<u>Fixed Arm Chair:</u> Seat Cover: Fabric Navana/Partex/Otobi/Equivalent Reputed Brand Brand: Model:	07	Nos		
06	<u>Steel Almirah:</u> Size: w915 x D483 x H1929 Lock: In Door Handle 05 shelves and 02 drawers in middle of almirah Navana/Partex/Otobi/Equivalent Reputed Brand Brand: Model:	02	Nos		
07	<u>Ceiling Fan:</u> Sweep Size: 56" Brand: National (Tongi)/Paradise/BRB Supply Voltage: 220V Origin: Local Color: Green/White	04	Nos		
				Grand Total	

SIGNATURE OF THE BIDDER WITH OFFICIAL SEAL