



বিমান

বাংলাদেশ এয়ারলাইন্স লি: **BIMAN BANGLADESH AIRLINES LTD.**

www.biman-airlines.com

Ref: DACGO/Recruitment/2016/97

Date: 11 July 2016

Recruitment Notice

Biman Bangladesh Airlines Ltd. invites applications from the Bangladeshi nationals for filling up the following post on contract basis as per following terms and conditions :

Name of Post	Commercial Assistant, Pay Group-3(ii)
Number of Post	34
Educational Qualification	a) Minimum Graduate degree in any discipline. b) At least one 1 st division/class up to graduation level or in grading system GPA 3.00/CGPA 3.00 out of CGPA 4.00/CGPA 3.75 out of CGPA 5.00/Average C in “O” level (Best 5 subjects)/ Average D in “A” level (Best 2 subjects). c) No 3 rd division/class or in grading system GPA below 2.00 /CGPA below 2.25 out of 4.00/CGPA below 2.813 out of 5.00/ below Average D in “O” level (Best 5 subjects)/below Average E in “A” level (Best 2 subjects) is acceptable.
Competency	a) Should have thorough knowledge in MS Word. b) Well conversant on spoken English.
Age Limit	Maximum 30 years (descendant of freedom fighter 32 years) as on 31/07/2016.
Salary	Tk.18,000.00 (consolidated) per month and other admissible benefits.
Nature of employment	Initially for 03(three) years on contract basis. The service may be renewed or may be permanently absorbed after successful completion of three years contractual service.
Terms & conditions	<ol style="list-style-type: none">1. Candidates fulfilling the requisite qualifications may apply as per prescribed form [available in Biman website www.biman-airlines.com] with covering letter attaching 03 copies of recent passport-sized color photograph along with attested copy of all necessary educational certificates, experience certificate(if any), NID and a nationality certificate from respective local Chairman/Mayor/Word Commissioner of Union Parishad/Paurashava/City Corporation. In case of descendent of Freedom Fighters, a certificate from the appropriate authority must be attached.2. Candidates will require attaching Postal Order/Pay Order (from any scheduled Bank of Bangladesh) of Tk.250/- in favour of Biman Bangladesh Airlines Ltd.3. No affidavit will be acceptable in respect of date of birth.4. Candidates of Munshiganj, Narsingdi, Faridpur, Gopalganj, Rajbari, Kishorganj, Chandpur, Noakhali, Dinajpur, Panchagarh, Pubna, Natore, Gaibandha, Barisal, Jhalakathi and Sunamganj districts need not to apply.5. Dependent/District/Freedom Fighters & Special Quotas will be followed.

	<ol style="list-style-type: none">6. Candidates employed in Government/Semi-Government/Autonomous or any other Organisations must apply through proper channel.7. Candidates should clearly mark Name of Post on top of the Envelope.8. Applications not conforming to the requisite qualifications & not providing attested copies of supporting documents will be rejected outright.9. No application will be accepted after last date of submission.10. Eligible candidates will be invited to appear at written test and interview organised by Biman.11. No TA/DA will be admissible for interview, test etc.12. Biman Management reserves the right to cancel the recruitment process in part or in full at any stage without assigning any reason whatsoever.13. Application must reach the following addressee latest by 31/07/2016.
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Manager Employment
Human Resources Department
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